

BOARD OF SELECTMEN MINUTES – April 13, 2015
SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: FCAT

- Call to order at 7:05p.m.
- April 6, 2015 Minutes - Motion by Mr. Bergeron to approve April 6, 2015 minutes, 2nd by Mr. Pierce. Vote 3-0.
- Board of Selectmen Updates – Mr. Bergeron-120 North Main Street Planning Committee met last Thursday. Three ideas exchanged. Met with Leverett representative about Town funds to pay parts of owner-occupied property deed transfers. Berkshire Design (BDG) presented Option 4 design predicated on wet areas difficult to build on. BDG continuing work on site this week. Market study focusing on 120 North Main Street rather than on totality of housing plan. Mr. Pierce-Economic Development Committee meeting tomorrow and Personnel Committee Wednesday. Mr. Fydenkevez-Community Preservation Committee met last week and went over long term view of funding.
- Town Administrator Updates – Fall Festival Committee members needed. Solar project-four proposals received; North Main Street Reconstruction Engineering RFP to be advertised soon; Public Safety Complex HVAC IFB being done under GL c.149 building construction contracting. Highway Superintendent request for hot patch machine using pothole funds. Discussion regarding capital requests process, continuing discussion with Highway Superintendent.
- Personnel Committee Recommendation - FY16 special wage adjustments to minimum. Mr. Pierce-overview of Personnel Committee recommendation. Discussion regarding strategy, justification, long-term unfunded liabilities and OPEB. Review of tables showing rates, union and non-union group adjustments.
- Town Meeting Warrant - Article 3-FY15 Snow and Ice deficit, Motion by Mr. Pierce to recommend, 2nd by Mr. Bergeron. Vote 3-0. Article 8 (Stabilization funding)-Discussion regarding Stabilization funding guidelines. Cash reserves balance meets DOR-recommended level. Motion by Mr. Bergeron to remove Article 8 from the warrant, 2nd by Mr. Pierce. Vote 3-0. Hold on Article 9-Capital Stabilization funding review until after Capital Budget review. Article 10-FY16 Capital Budget review- 1) Cruiser Replacement \$35,782. Discussion regarding condition, mileage and age of cruiser, window tint. 2) Holder Tractor Replacement-\$27,111, 3 year-lease purchase. 3) Shared Bucket truck-\$7,000-Whately, Deerfield, Sunderland. 4) Generator Installation-\$20,938. 5) Town Server Replacement-\$14,000. 6) Unexpected building capital, formerly SPL HVAC Unit Motors-\$7,000. 7) WWTP Energy Retrofits-\$18,814 (\$27,000 total project cost - \$8,186 to be funded by Green Communities). Article 9-Fund Capital Stabilization-\$80,121 from Free Cash-Motion by Mr. Pierce to recommend, 2nd by Mr. Bergeron. Vote 3-0. Article 10-FY16 Capital Budget; Mr. Fydenkevez-all items presented under one article but each item in Capital Budget can be discussed individually. Motion by Mr. Bergeron to recommend, 2nd Mr. Pierce. Vote 3-0. Article 11-Citizen Petition-Board has already voted to include; no recommendation will be made. Article 12 Board has already included and voted to recommend. Remove Article 13-FY16 OPEB Funding to be removed because OPEB Trust Fund line is in the budget. Article 15-Frontier Long Range Planning Study. Motion by Mr. Pierce to include, 2nd by Mr. Bergeron. Discussion regarding apportioned funding levels. Motion by Mr. Pierce to recommend with \$3,000 funding, 2nd by Mr. Pierce. Review of 120 North Main Street acquisition articles; discussion regarding feasibility studies, allowable CPA uses and use of CPA funds for debt service. Remove Article 16-CPA property use. Article 17-Motion by David Pierce to amend to identify Stabilization as funding for \$25,774 property acquisition debt service, 2nd for discussion by Mr. Bergeron. Vote 3-0. Discussion regarding inability to use CPA funds to supplant existing appropriation; Special Town Meeting to designate use and specific funding source after studies are complete. Article 18-CPC appropriations and reserves. If \$25,774 CPA debt service funding is removed, FY16 Housing Reserve must show \$20,000. Motion by Mr. Pierce to approve changes under Article 18 in consultation with CPC Chair, 2nd by Mr. Bergeron. Vote 3-0. Articles 19, 20 and 21 have been included and recommended. Article 22-Solar Tax Agreement. Motion by Mr. Pierce to include, 2nd by Mr. Bergeron. Vote 3-0. Motion by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0. Remaining articles have been included and recommended.

- FY16 Budget – Ms. Nartowicz gave an overview of FY16 projected revenues and draft recommended budget sections. FY16 recommended South County EMS and South County Senior Center assessments do not include fiscal agent administrative fees. Mr. Fydenkevez-Frontier School Committee's voted budget will be presented to town meeting and Board will make an amendment to support Superintendent's recommended budget. Total draft recommended budget change to-date is +1.5%.
- Board will meet next Tuesday or Wednesday to review Town Meeting motions and FY16 budget. Mr. Fydenkevez requested Mr. Bergeron to present Board's budget statement at town meeting.

Motion by Mr. Bergeron to adjourn, 2nd by Mr. Pierce. Vote 3-0. Meeting adjourned at 9:10pm.

Respectfully submitted,



Margaret Nartowicz

Sunderland Town Administrator